

# Circles of Care Ad Hoc Committee

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## **Purpose:**

Establish an Ad-Hoc Committee, in an advisory capacity, for the Circles of Care Project (CoC) which, according to the funding source, SAMHSA, whose mission is:

“To foster a community-based process for community healing and planning related to mental health, substance abuse and overall wellness in the Red Cliff community with a specific focus on the needs of the birth-to-25 population.”

### **1. Identified Need:** Per the SAMHSA RFA for Circles of Care (CoC):

*“To ensure community participation in planning, an individual project committee must be formed” (RFA P. 8 Paragraph 2.1).*

Background: Per the grant abstract, the original plan was to utilize the Project LAUNCH Young Child Wellness Council; however, it is necessary to establish a CoC specific committee that is closer aligned to grant objectives by establishing a **new** Ad-Hoc CoC Advisory Committee.

### **2. Proposed Plan:**

**To create an ad-hoc CoC Advisory Committee, in accordance with Red Cliff tribal policies, that provides support in an advisory role to the Circles of Care project. After approval by the Red Cliff Tribal Council to establish such Committee, an announcement will be made to the community to solicit applicants for committee members. Upon receipt of applications, the Tribal Council shall appoint Committee members to serve for the duration of the project, or as otherwise deemed appropriate and fitting the needs of the Project.**

#### **A. Structure:**

The Committee will hold its first meeting for organizational purposes, and by popular vote of Committee members present, will select a Chairperson, Vice-Chairperson, Secretary and Treasurer. Committee structure and manner of acting will be in alignment and accordance with tribal policies and procedures.

#### **B. Frequency/Time:** Committee meetings will be held on a Thursday evening, bi-weekly (every other week), at 5 p.m. until 7 p.m., or otherwise established by Tribal policy or committee rules.

#### **C. Location:** Legendary Waters small meeting room, or otherwise designated as appropriate by Project Director or committee vote.

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D. Approximate participant size of ad-hoc CoC Advisory Committee:

The committee will be comprised of ~~8-12~~ 7 committee members, with representation inclusive of:

- (3) Tribal youth ages 16 - 25
- (2) Tribal members over the age of 25
- (1) Tribal elder age 55 or older
- (1) Tribal Council member

Project population target for committee membership is inclusive of youth to elder.

Committee members may be community members who are Tribal Employees and/or individuals from partnering agencies.

CoC Project and evaluation staff will attend as needed.

- E. **Scope:** The scope of the CoC Ad-hoc Advisory Committee is limited to providing advisement in the planning and evaluating of CoC project activities, to help ensure successful completion of grant objectives
- F. **Duration:** To begin immediately and to continue for the remainder of the project (CoC project is expected to run through the end September 30, 2017).
- G. **Incentives:** A stipend will not be provided at this time.