



Tribal AmeriCorps Program 2015-2016 Key Dates

Member recruitment phase

April 24 – July 31, 2015

Coalitions and host sites conduct local recruitment efforts, interviews and forward their applicant selections to Bob Kovar. Selected applicants must be approved through the Northwoods NiiJii Enterprise Community enrollment process before they begin.

TAP Tribal Memorandum of Understanding

July 31, 2015

Each host site must work with their local coalition to fill out the TAP MOU, including all signatures and member service plans, and return via electronic copy to Bob Kovar at kovar.robert@marshfieldclinic.org.

Member recruitment deadline

July 31, 2015

Coalitions must complete their final applicant selection and forward applications to Bob Kovar (fax 715.358.1156 or scan and email kovar.robert@marshfieldclinic.org)

Unfilled member slots redirected

August 1, 2015

Starting August 1, 2015, unfilled slots will be redirected to the waiting list of host sites requesting additional positions. The TAP Tribal Advisory Board will approve final allotments at their meeting on August 5, 2015. Host sites notified of final slot allotments.

Member enrollment process

August 6-24, 2015

All AmeriCorps applicants are screened by Northwoods NiiJii Enterprise Community Inc. Human Resources Dept. This process includes background checks and other required paperwork. A final email confirmation of start dates, reporting locations, orientation and other pertinent information will be sent to members and host site supervisors as screening process is finalized.

Host site supervisor training (required for ALL host site supervisors)

During the month of August 2015, Bob Kovar will come to your community for a ½ day training.

Marshfield Clinic and Tribal AmeriCorps orientation (mandatory for ALL approved members)

September 2-3, 2015

Location: Lake of the Torches Resort and Casino, Lac du Flambeau, Wisconsin

** Members only. Host site supervisors DO NOT attend this training.*

Member orientation at host site begins

September 4, 2015

Host sites conduct local orientation including: office rules, regulations, program, calendar, etc.

Marshfield Clinic and Tribal AmeriCorps midterm training (mandatory for ALL members)

January 11 - 13, 2016

Location: Kalahari Resort and Conference Center, Wisconsin Dells, WI.

** Members only. Host site supervisors DO NOT attend this training.*

Members MUST attend their local coalition monthly meetings.

Members SHOULD attend the Northwoods Coalition NORTH Regional Meetings. Schedule 2015-16 will be shared at orientation.