



JOB DESCRIPTION

TITLE:	Security Officer
DEPARTMENT:	Security
SUPERVISOR:	Security Manager
WAGE:	Dependent on Qualifications
SHIFT:	Days/Nights/Weekends/Holiday as needed
CLASSIFICATION:	Gaming License Required
POSITION:	Non-exempt

JOB SUMMARY: Under the direction of the Security Manager, a Security Officer maintains security over the entire facility during the assigned shift. Escorts all internal money transfers throughout the casino and oversees patron and employee safety. Applicants should be advised that the Tribe reserves the right to disqualify applicants whose prior activities pose a threat to public interest. Friendly, professional attitude required at all times. Must be willing to work nights, weekends, and holidays. Neat, clean appearance is a must. Native American preference but all qualified applicants will be considered.

JOB QUALIFICATIONS:

- Background in Law Enforcement and/or security training preferred.
- Must demonstrate knowledge in the area of security and general gaming operations.
- Good public relations skills and the ability to deal with irate individuals.
- Report writing skills required.
- Excellent communication skills required.
- Excellent customer service.
- Must be able to convey information clearly.
- Must be able to maintain composure in stressful, high pressure situations

DUTIES AND RESPONSIBILITIES:

- Must adhere to Legendary Waters Resort & Casino's policies and procedures.
- Must adhere to all appearance and uniform standards.
- Responsible for public safety and protection of assets and property.
- Generates necessary written reports regarding security-related incidents involving guest, employees, and/or the facility.
- Escorts and observes guest and employees, to ensure their safety and protection; identifies potential safety hazards and reports same to the appropriate individual, for proper resolution.
- Interacts with guest and employees in a positive, professional manner.
- Assist Slot Attendants on verifying of payouts and hand pays.
- Maintains or escorts a series of keys, accessing locked areas as necessary.
- Maintains a working knowledge of those guests who have been banned from re-entering the property.
- Handles all monetary transactions between the Cage and Gaming Tables in compliance with gaming regulations.
- Must be able to stand and walk for long periods of time.
- Lifting more than 25 lbs.

Not a smoke free environment.

The Red Cliff Tribal Council has a drug free workplace policy and adheres to the intent of the drug free workplace act. All new hires will be subject to a drug test prior to starting.

Applications are available at the Cashier's window, the Personnel office of the casino, and on the website www.legendarywaters.com

Positions: 2

Posted: 5/30/18

Deadline: Until filled

For further information, contact:

**LW Human Resources Department: 37600 Onigamiing Drive, Red Cliff WI
smorris@legendarywaters.com (715)779-9401**