



## INDIAN COMMUNITY SCHOOL OF MILWAUKEE, INC.

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September 27, 2017

Susie Gutnoe  
Red Cliff Band of Chippewa  
Human Resources  
88385 Pike Road Hwy 13  
Bayfield, WI 54814

Dear Ms. Gurnoe,

We are reaching out to you again to graciously ask for your assistance in publicizing our need for a **Culture Coordinator**. This position is management level, full-time year round and is eligible for full benefits including health, dental, vision, life, disability insurance and 401(k).

The position will support the integration of American Indian culture and language in our curriculum, environment and operations. It includes development and facilitation of programming, enrichment of instructional plans, providing training for staff regarding teaching and working culturally, and advising on resources. Provides oversight for the delivery of all cultural services.

We are kindly requesting that you share this information with any potential candidates and if there is an opportunity for posting it physically or electronically, we would greatly appreciate it.

The School is unique as a multi-tribal institution with American Indian culture at the forefront. It is located in Franklin, Wisconsin (bordering Milwaukee) on over 170 acres of property including wetlands, woods and prairie. Strategically, we are focused on raising the academic achievement of our students and instilling American Indian language and culture in everything we do. If you have any questions, please feel free to contact me.

Thank you for assisting us in finding the best people to teach and model American Indian values and language for our students.

Respectfully,

Bonnie Thielecke

Director, Human Resources

[Thielecke\\_b@ics-milw.org](mailto:Thielecke_b@ics-milw.org)

414-525-6134



INDIAN COMMUNITY SCHOOL

# CULTURE COORDINATOR

The Indian Community School (ICS) located in Franklin, WI, is seeking a Culture Coordinator to support the integration of American Indian culture and language in its curriculum, environment, operations and community education. This includes development and facilitation of programming, enrichment of instructional plans and material, providing training for faculty and staff regarding teaching and working culturally, and advising on resources to address cultural concerns. Provides oversight of the delivery of all cultural services.

Responsible for providing a repository of accurate cultural material to support the delivery of the curriculum. Will collaborate on delivery of cultural teachings, onboarding, defining cultural competencies and development of culturally appropriate assessments. Accountable for building the capacity of staff to work culturally and expand cultural knowledge. Facilitates the development of cultural programming, guidebooks, educational videos, and mentoring program.

Position requires knowledge of Wisconsin tribes, servant leadership, teaching strategies, curriculum development and assessment approaches. Must be able to work culturally, delegate, budget, plan, manage projects and people, train and multi-task. Requires initiative, excellent communication skills and the ability to elicit the support of others. Bachelor's degree preferred (Education, American Indian or Indigenous Studies ideal).

This position is full-time year round and eligible for comprehensive benefits package including a 401(k).

**INTERESTED INDIVIDUALS SHOULD APPLY ONLINE AT [WWW.ICS-MILW.ORG](http://WWW.ICS-MILW.ORG)  
OR SEND RESUME AND LETTER OF INTEREST TO [thielecke\\_b@ics-milw.org](mailto:thielecke_b@ics-milw.org)**